




POST GRADUATE CELL
NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING AND RESEARCH, KOLKATA
Block – FC, Sector – III, Salt Lake City, Kolkata - 700106

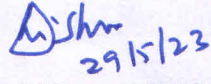
FEES STRUCTURE FOR M.TECH. PROGRAMMES - SESSION 2023-24

Sl. No.	Particulars of Fees	Amount (Rs.)	Remarks
1.	Admission Fee* (Non-refundable)	5,000/-	One Time Payable during Admission
2.	Medical Insurance Scheme (Non-refundable)	4,000/-	
3.	Cautions Money (Refundable after duration of Course)	10,000/-	
4.	Tuition Fees	25,000/-	Payable Per Semester
5.	Sports Fees	200/-	
6.	Cultural Fees	300/-	
7.	Laboratory Fees and Library Fees	1,000/-	
8.	Development Fees	1,500/-	

- **Admission-cum-1st Semester Fees** to be paid : **Rs.47,000/-**
- **2nd Semester Fees** to be paid : **Rs.28,000/-**
- **3rd Semester Fees** to be paid : **Rs.28,000/-**
- **4th Semester Fees** to be paid : **Rs.28,000/-**

PGET nominated candidates, those who have paid Advance Admission Fees* directly to the MAKAUT, WB, if any, shall not have to pay the same to the Institute. They have to furnish the Proof of the Payment at the time of Admission. Other candidates selected for admission through Open Advertisement shall have to pay the Admission Fee* at the time of admission.


(Dr. Urmila Kar)
Professor, Education & Management
Faculty-in-Charge, Academic Affairs (PG Cell)
NITTR, Kolkata


(Prof. Debi Prasad Mishra)
Director
NITTR, Kolkata

GENERAL TERMS AND CONDITIONS FOR M. TECH. COURSES

1) Admission Procedure for Admission into M. Tech. Courses for AY 2023-24)

Submission of Certificates, Grade Cards, Rank Cards (PGET/GATE/CEED) etc., and Verification thereon, have to be carried out before admission to the PG program. However, the Admission Procedure will be considered as complete upon payment of the 1st Semester Fees as mentioned at page 1 of this *Fees Structure* 2023-24. From the next Semester onwards, the following rules will apply to the students: -.

2) Fees for the remaining semesters (2nd, 3rd and 4th):

Semester Fees as per the *Fees Structure* should be deposited at the beginning of each semester, i.e., within the prescribed date as notified by the Institute from time to time. **Fees should be paid only through www.onlinesbi.com** by ***SB Collect*** Mode only. No other mode of payment is acceptable except otherwise permitted by the Competent Authority.

3) Penalty for Non-Payment of Semester Fees within the stipulated time:

Students unable to deposit the Semester Fee within the stipulated time may also deposit their Semester Fees within an extended period of 10 (Ten) days to be reckoned from the Last Date of normal payment. The Students who would pay the Semester Fees beyond the normal date but within the extended period of ten days, shall have to pay an amount of **Rs.2000.00** extra as **Late Fine** in addition to the normal Semester Fee. In the event of non-payment of Semester Fee within the extended period, a **Late Payment Surcharge @ 200/- per month** or part thereof, will be levied from the concerned student till the payment is cleared. Moreover, their applications to appear for the Semester Examination(s) may not be verified by the Institute until all the dues are cleared by them.

NITTTR, Kolkata authority reserves the right to increase the Semester Fees etc. at its own discretion and such enhancement will be final & binding to all students

4) University Fees

In addition to the Semester Fees, all M.Tech. students shall have to pay Registration Fee, Development Fee, Examination Fee and other fees as demanded by the MAKAUT, WB from time to time.

5) **Refund Policy for Voluntary Withdrawal / Cancellation of Admission**
By the Student:

All kinds of fees levied from M. Tech. students are Non-Refundable. Only Caution Money is refundable after successful completion of the course or Voluntary Withdrawal / Cancellation of Candidature by the Student from the course whichever is applicable. Refund of Caution Money deposit is subject to submission of Original Money Receipt meant for and No-Dues Certificates obtained from concerned departments as per the prescribed format. The refundable amount of Caution Money is subject to adjustment of all demands raised by the concerned departments. The decision of NITTTR, Kolkata authority in this regard will be final and binding

Any student, who desires to discontinue the M. Tech. course immediately after his/her admission but before commencement of the M. Tech. classes (session 2023-24), he/she shall have to make a declaration about his/her unwillingness through an Affidavit from a Notary Public on Rs. 20.00 Non-Judicial Stamp Paper. In such cases, his/her candidature will be cancelled from the date of acceptance of the declaration. The last date of receiving such applications for this purpose will be the date immediately preceding the date of starting M. Tech classes' session (2023-24). In such cases, the entire fee collected from the student by the NITTTR, Kolkata after a deduction of the Processing Fee of Rs. 1,000.00 shall be refunded to him/her by the Institute.

Students who submit the above stated Affidavit after the date of starting of the classes, he/she will get refund of his/her Caution Money only (*subject to adjustment of dues, if any*) within 07 days from the date of submission of his/her declaration in this regard. All Other fees already paid by him/her as on the date of receiving of his/her unwillingness will be forfeited.

6) **Mode of Selection**

The admission is strictly based on PGET, conducted by the Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT). However, residual vacancies after admission of the PGET nominees, if any, shall be filled up through open advertisement published in the leading newspapers and the Institute website: <http://www.nittrkol.ac.in/>. In such cases preference will be given to the candidates as per following manner:-

Sl. No	Qualification of Candidate(s)	Order of Preference
1)	GATE / CEED Qualified	1 st
2)	PGET Qualified (but did not appear within MAKAUT Time Frame for Admission)	2 nd
3)	General Candidates other than the above two types	3 rd

7) “No Objection Certificate” from the Employer for SPONSORED Candidates:

Sponsored candidates are required to submit "No Objection Certificate" in official letterhead of the sponsoring authority duly signed and stamped, at the time of admission.

8) Migration Certificate

The M. Tech. courses are affiliated by the Maulana Abul Kalam Azad University of Technology (MAKAUT) West Bengal and recognized by AICTE. Therefore, candidates from other Universities shall have to submit their Migration Certificate at the time of his/her admission.

9) Commencement of M. Tech. classes

The commencement of classes will be notified in our Institute's website <http://www.nittrkol.ac.in/> and Notice Board of the Institute.

10) Identity Card

All students will be provided with a **Student Identity Card** after commencement of their classes. It will be issued to them Free of Cost for the first time. In the event of Re-issuance of the same due to loss / misplacement and /or non-return of the same after completion of the course, shall attract a penalty of Rs.200/- only.

11) Free Wi-Fi facilities to the Students:

The Institute campus is covered under Wi-Fi facility. After commencement of the respective PG Programmes, all students will be provided with User ID and Password free of cost for usage of the Wi-Fi facility for their study purposes only.

12) Affidavits

All Students shall have to submit three separate Affidavits in prescribed formats in connection with “anti-ragging” declaration and for availing of Hostel facility. The cost of affidavit(s) will be borne by the student.

13) Hostel Accommodation

At present NITTTR, Kolkata have two hostels and another one is under construction. Total Hostel accommodation is 60 (49 for Male and 11 for female). Allotment of hostel room, hostel seat rent and providing of meals etc. are being regulated by Hostel department.

14) Student Handbook — Students’ Code of Conduct

All M. Tech. students admitted in different streams shall have to go through the “Code of Student Conduct” carefully and submit an undertaking that he/she should unconditionally obey all the provisions laid down there

15) Re-admission policy

Students who apply for re-admission irrespective of the semesters, he/she shall have to pay an additional non-refundable amount of Rs. 5,000 .00 as re-admission fee along with other fees as usual

16) Provisional enrolment

Interested candidates may enroll their names in advance for residual vacancies. However, such enrolment does not entail any guarantee for admission.

17) Help Desk:

All the admitted students are required to contact with the PG Cell / Academic Affairs through their concerned HOD for any type of internal / external academic assistance.

Contact No.PG Cell: 033-66251-944

email: pgcell@nittrkol.ac.in

Fi/c PG Cell : 033-66251-931



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Website : www.nittrkol.ac.in e-mail : pgcell@nittrkol.ac.in

MT/2023-24/.....
(To be filled by the Office)

Admitted against the seat of

GENERAL	
SC	
ST	
OBC	
SPONSORED	

APPLICATION FORM

**For Admission to M.TECH. Degree Course in
MANUFACTURING TECHNOLOGY**

Session : 2023 - 2024

(To be filled in by the Office Only)

Affix recent passport size
colour photograph here

REGISTRATION No.	<input type="text"/>	ROLL No.	<input type="text"/>
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(To be filled in by the Candidate in CAPITAL LETTERS only)

WHETHER PROOF OF PAYMENT ATTACHED? Y / N PAYMENT DATE ___/___/___ AMOUNT

ADMISSION IS SOUGHT THROUGH : PGET NOMINATION DIRECT /WALK-IN-INTERVIEW

CATEGORY : GENERAL SC ST OBC SPONSORED MINORITY

NAME :

DATE OF BIRTH : SEX M / F PHONE / MOBILE No.....

ALTERNATE PHONE / MOBILE No..... E-MAIL:.....

AADHAR No..... PAN BANK A/C No.....

BANK NAME WITH ADDRESS..... IFSC CODE.....

FATHER'S NAME :

PHONE / MOBILE No..... E-MAIL.....

MOTHER'S NAME:.....

PHONE / MOBILE NO..... E-MAIL.....

PERMANENT ADDRESS:.....

DISTRICT: STATE:..... PINCODE

PRESENT ADDRESS:.....

DISTRICT: STATE:..... PINCODE

NAME OF LOCAL GUARDIAN / LANDLORD: PHONE/ MOBILE NO.....

Educational Qualifications : (Starting from School Leaving Level i.e., Class X Final Examination)

NAME OF THE SCHOOL / INSTITUTE / COLLEGE	NAME OF THE BOARD / UNIVERSITY	EXAMINATION PASSED	SUBJECTS TAKEN	YEAR OF PASSING	% AGE OF MARKS	DIVISION / CLASS

ARE YOU A GATE / CEED QUALIFIED CANDIDATE? Y N IF YES, PLEASE ATTACH YOUR SCORE CARD

ARE YOU EMPLOYED? Y N IF YES, PLEASE GIVE DETAILS & ATTACH SPONSORSHIP CERTIFICATE

NAME & ADDRESS OF EMPLOYER / SPONSORING ORGANISATION _____

WHETHER HOSTEL ACCOMMODATION IS REQUIRED FOR YOU : Y / N

I do hereby declare that all the above information furnished by me are true and correct to the best of my knowledge and belief. I also unconditionally accept the terms and conditions as laid down in the Students' Code of Conduct framed by NITTTR, Kolkata contained in the Student Hand Book. I also undertake to visit the url www.antiragging.in or www.amanmovement.org and upload the requisite details mandatorily.

Date : ____/____/2023

Applicant's Signature

DOCUMENTS TO BE ATTACHED:-

- ☞ Detailed Proof of Payment (Online / Offline) made towards Admission Fee as per Fee Structure of M.Tech. Programme of the Current Session.**
- ☞ Self-Attested Photocopy of all Mark Sheets, GATE / CEED Score (as applicable), Certificates, Proof of Age, Aadhar Card, Original Copy + one self attested copy of PGET Allotment Card and Photocopy of the 1st Page of the Savings Bank Pass Book of Applicant (in single name).**
- ☞ Self-Attested copies of Caste Certificate (SC / ST / OBC / MINORITY), as applicable.**
- ☞ Sponsorship Letter on Company's Letterhead signed & stamped by the employer (for the Sponsored Candidates).**
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- ☞ Signed Proforma of Undertaking by the Parent / Guardian and Student towards Anti Ragging.**

(All Original Documents to be produced for verification purposes)

Checked and found OK.

SO-II/PG Cell

Faculty-in-Charge (PG Cell)



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MECHATRONICS ENGINEERING

Session : 2023 - 2024

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Session : 2023 - 2024

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