

NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH, KOLKATA
Block – FC, Sector – III, Salt Lake City, Kolkata – 700 106

MINUTES OF THE MEETING OF THE 3-MEMBER COMMITTEE
REGARDING APPOINTMENT OF CHARTERED ACCOUNTANT FIRM (ADVT. NO.
01/2023 -24)

As per the office order No. 30 of 2023-24, the committee members met on 10/05/2023 at 4:00 pm and opened the Tenders / Applications. Following members were present:

- | | |
|---|------------------|
| 1. Dr. Prasanta Sarkar, Professor, Electrical Engg. | Chairman |
| 2. Mrs. Mithu Dey, Assistant Professor, Civil Engg. | Member |
| 3. Dr. Nirmal kumar Mandal, Associate Professor, ME Dept. | Member Secretary |

The Committee opened the tenders/quotations in the classroom of Mech. Engg. Department in the presence of 4 no. of representatives of vendors. Total 19 no. of quotations were received.

Detailed comparative statement has been prepared (Annexure I) whereby all the specifications regarding qualifications / eligibility criteria of the bidders have been indicated point wise based on the tender documents/quotations submitted.

After careful examination of the credentials of the tenderers, the committee is in the opinion that these tenderers do not possess the required experience for auditing of academic Institute under Ministry of Education and therefore may not be suitable for the Institute.

In the background of the above, the committee recommends that the tender be cancelled and fresh tender be invited.

The meeting ended with vote of thanks to the chair.

M Dey 10/07/23

Mrs. Mithu Dey, Assistant
Professor CE Dept

Member

N Mandal 10/07/23

Dr. Nirmal Kumar Mandal,
Associate Professor ME Dept.

Member Secretary

Prasanta Sarkar 10/07/2023

Dr. Prasanta Sarkar, Professor,
EE Dept.

Chairman

* Approved

Mithu
11/7/23

Director